

## **SCHAUDIES GALLERY - AVAILABLE FOR RENT!!!**

The Schaudies Gallery at the K Space Art Studios is named after our founders, Erick and Raychelle Schaudies, who started the studios/gallery space in 1995. For over 20 years now, the K Space Art Studios has been dedicated to presenting local, area and regional artists in the Schaudies Gallery and to promoting inventive and innovative contemporary art exhibitions. Thank you for considering the Schaudies Gallery and we hope to see your proposal/work soon!

**Rental Rate:** \$100 for 1 mo.

Must be paid in full 14 days prior to opening

**\$50 Deposit** is required to reserve your month. Deposit will not be refunded for shows canceled within 30 days of the scheduled opening. Deposit will not be applied to a future date.

**Schaudies Gallery** is available for artists to rent for exhibition. Exhibitions in the Schaudies Gallery run 3-4 weeks opening with ArtWalk (1<sup>st</sup> Friday of the month) and concluding one week before the next ArtWalk.

**Schaudies Gallery** is a 700 sq. ft. gallery located inside K Space Art Studios on the 3rd floor. It is perfect for a solo or small group show. It is not climate controlled. Schaudies Gallery shows are Do-It-Yourself, which means that selected artists are responsible for all work involved in the show. K Space Contemporary provides some publicity by including your show in social network posts and on our website. See "Artist's Responsibilities" on next page for more details.

**Portfolio Review:** Interested artists are required to submit images of their work via website or email. Submit your work anytime – there is no deadline! Works in all media are acceptable. You may submit as a solo artist or as a group (for example: for 5 artists, rent is only \$20 each.) We are looking for original, innovative, contemporary works of art not previously exhibited at K Space.

### **TO PROPOSE AN EXHIBITION IN THE SCHAUDIES GALLERY**

Submit (email, mail, or hand deliver) the following information or a link to your website:

- Artist Statement & Bio (Submit a description of the show for a group show and short bios)
- 10 Images of works to be considered for exhibition on USB/thumb drive, emailed Powerpoint Presentation, website or link to online photo album. For Group proposals, submit 3 images per artist.

**Email:** Gerald Lopez, [geraldjl@hotmail.com](mailto:geraldjl@hotmail.com)

1. Put "SCHAUDIES GALLERY PROPOSAL" in the subject line.
2. At top, List your name with a link to your website or online photo album, if applicable.
3. List the Date/Month, if you have a preference.
4. Images - If you do not have a website link for your images, compile images into a PowerPoint Presentation and email the ppt.
5. If your bio & statement are not on your website, attach document (doc, docx, pdf) to the email.

## **SCHAUDIES GALLERY - EXHIBITING ARTISTS' RESPONSIBILITIES:**

PRE-SHOW: Artists are encouraged to publicize their show (all are optional)

- Press Release – email to Gerald Lopez, [geraldjl@hotmail.com](mailto:geraldjl@hotmail.com) and we'll forward to our media list
- Invitations/Fliers - Design & have printed (www.printplace.com has best prices)
- Mail out & Postage
- A \$25 deposit is required to borrow a key to get into the Hot Spot outside of our normal hours (KSC hours: Wed–Sat, 11am to 5pm). The deposit will be returned when keys are turned in.

GALLERY PREP–

- Install and Light work (Dust/clean pedestals – If applicable)
- Labels for artwork
- Vinyl Title (optional) – order from K Space Contemporary, 361-887-6834, at least 10 days in advance.
- Provide font and size (height and width). A 36”W by 12”H title is \$20. Cost increases with size.
- Sweep gallery. Use Sweep-ease (reddish, oily sawdust) & place used Sweep-ease back in metal trashcan w/red lid. No need to mop if you use this stuff. It conditions floor and adds shine.

OPENING:

- Food (optional) - Bring your own food, drinks, paper/plastic serving supplies
- Bartending - DIY or get friends to help
- Attending Studio/Gallery - DIY or get friends to help. Do not leave the studios and gallery unattended under any circumstances. When you leave, lock everything up.
- Sandwich Board Sign – Write your name or show title on it in chalk and place outside the gate.

POST OPENING CLEAN UP:

- Pick up Trash left from the opening (cups, napkins, wipe up spills off tables, etc.)
- Take everything you brought away with you: left over food, cups, napkins, plates, ice chests, etc. They just gather dust and go bad here.
- TAKE OUT GALLERY TRASH AT END OF NIGHT & PLACE IN K SPACE DUMPSTER

CLOSE DOWN STUDIO AFTER OPENING:

- Make sure all people are out of the studio
- Shut windows. Unplug Fans. Turn off lights. Lock up
- Bring in Sandwich Board Sign off the street to the Ice Room
- Alley-way door will be locked after 9pm.
- K Space Art Studios artists will be on hand to lock up the studios after 9pm and will be the last people out.

SALES:

- Commission on sales is 30%; payable to “Gerald Lopez” within 15 days of the sale.
- Provide a copy of all receipts. Place in rent box or deliver to gallery.

REPAIR WALLS - When show comes down:

- Patch holes – holes only, not a 3-inch circle around them!
- Paint over hole patches and any colored paint you may have put on the walls – gallery wall paint is in central shelves, marked “Studio” (Wal Mart ColorPlace, Country White, FLAT)

NEED HELP?

Email Gerald Lopez, [geraldjl@hotmail.com](mailto:geraldjl@hotmail.com)